المقدمة

مرحبًا بكم في دليل " كيفية التسجيل وإنشاء ملفك الشخصي" الخاص به رايمار يوفر هذا الدليل إرشادات خطوة بخطوة لمساعدتك على التسجيل وإعداد ملفك الشخصي، لضمان بداية سلسة لاستكشاف سوق رايمار للرخام ومواد التشطيبات فريق رايمار





1- قم بتعبئة المعلومات المطلوبة.

| Please Fill The Following Information Correctly | |
|---|----------------------|
| Company Name | |
| XYZ Builders | |
| Contact Information | |
| Street Address | City |
| Street NO 2 | City |
| Country | Zip Code |
| Country 🗸 | Zip |
| Profile URL 0 | |
| Unique Seller Profile URL handler | |
| Contact Person Details | |
| Name | Email |
| Abdullah | Abdullah@company.com |
| Phone | |
| Phone Number | |
| Customer Support Details | |
| | Phone |
| Care@company.com | Phone Number |
| | |



2- أقبل الشروط والأحكام ثم (سجل).

| Additional Requirements (if applicable) | |
|---|----------------------------|
| Insurance | Warehouse Information |
| Choose File No file chosen | Choose File No file chosen |
| Add Your Inventory | Description |
| Product Name | |
| Purchase Price | Sale Price |
| 10 | 15 |
| Image | Certification |
| Choose File No file chosen | Choose File No file chosen |
| ł | Add |
| ✓ I Accept Terms & Conditions | |
| | |
| Sig | in Up |
| | |



3- اضغط على (الذهاب إلى لوحة تحكم السوق).

| | Home | About Us | How It Works | Get Started | Get Quote | Shop | Terms & Conditions | Privacy Policy | + |) <mark>e</mark> • | Ahn |
|---|------|----------|--------------|-------------|-----------|-------|--------------------|----------------|---|--------------------|-----|
| * | | | | | | | | | | | |
| | | | | | | Go to | Marketplace Dashbo | ard | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

4- تحقق من ملفك الشخصي واضغط على (طلب الموافقة)، ثم انتظر حتى يتم الموافقة.

| Ahmed Company | | | | | | |
|----------------------|--------------------------------------|-------------------------------------|-------------------|-----------------------|---------------|--------|
| 🕜 Edit | | | | | | |
| Request For Approval | | | New | Pending for Approval | Approved | Denied |
| Thank you for r | egistering with us, to enjoy the ber | efits of our marketplace fill all y | our details and r | request for approval. | | |
| | <u> </u> | | | \$ 0.00 Quotations | 0.00 Invoi | ced |
| Ahmed Company | | | | | | |
| Address | sdfsdf | Phone | | 96541881 | | |
| Website Link | muscat Oman | Email | | said96649@gma | il.com | |
| | | Title | | | | |
| Profile Url | https://www.riymar.com/selle | r/profile/fgdh | | | | |
| | | | | | | |



5- بعد ذلك، قم بإعداد ملفك الشخصي. اضغط على "المتجر والسياسات" ثم "إنشاء متجرك".

| Ahmed Company | | | | | |
|------------------------------|--------------------------------------|--------------------------|---------------------|-----------------------|------------------|
| 🖍 Edit | | | | | |
| Request For Payment | | | New Pe | nding for Approval | Approved Denied |
| | | | | \$ 0.00 Quotations | 0.00 Invoiced |
| | O.00 Available Cashable | . 0.00 Avg Rating | C 0.00 Recommend | 🚱 Unpublished | \$ 0.00 Sales |
| Ahmed Company | | | | | |
| Address | sdfsdf | Phone | | 96541881 | |
| Website Link | muscat Oman | Mobile Email Title | | said96649@gmai | il.com |
| Profile Url | https://www.riymar.com/seller/profi | le/fgdh | | | |
| Marketplace Settings & D | etails 1 | | | | |
| General Payment Shop & Polic | cies Profile Page Subscriptions | Finanace Contact | Documents P | roducts | |
| Seller Shop | | : | 2 | | Create Your Shop |
| Return Policy | Seller return policy is not defined. | | | | |
| Shipping policy | Seller shipping policy is not define | d. | | | |
| | | | | | |
| 1 | | | | | |



6- أدخل المعلومات التالية (اسم المتجر، رابط المتجر، الشعار، لافتة المتجر، العبارة التعريفية، الوصف).





7- ثم أضف (الشروط والأحكام) لمتجرك. بعد ذلك، اضغط على (إنشاء المتجر).

| Address | Street | Phone |
|--------------------|-------------------|-----------------------|
| | Street 2 | |
| | City State - ZIP | Email |
| | Country | Fax |
| Products Terms & C | onditions | |
| ≫ ~ В I <u>U</u> | 🝠 NaN - A - 🧭 📰 🗮 | S = - = · · · · · · · |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Create Shop or Can | cel | |



8- بعد ذلك، انتقل إلى (صفحة الملف الشخصي) ثم اضغط على (تحرير) وأضف المعلومات التالية.









| Ahmed Company | | | | | | |
|---------------------------------|------------------|----------------------|--------------------------|---------|---------------|-------|
| Address | sdfsdf | | Phone | | | 9 |
| Website Link | muscat Oma | n | Mobile Email Title | | | 53 |
| Profile Url | https://www.riym | ar.com/seller/profil | e/fgdh | | | |
| Marketplace Settings & Deta | ails | | | | | |
| General Payment Shop & Policies | Profile Page | Subscriptions | Finanace | Contact | Documents | Proc |
| Profile Image | | | | | Profile image | musti |





10- أخيرًا، اضغط هنا لنشر ملفك الشخصي.

| Ahmed Company | | | | | | | |
|--|-------------------|------------------|----------------------|---------------------|-----------------------|------------------|--------|
| ✓ Edit | | | | | | | |
| Request For Payment | | | | New P | ending for Approval | Approved | Denied |
| Please update translations of : Profile Messag | je | | | | | | × |
| | | | | | \$ 0.00 Quotations | @ 0.00 | ed |
| C | O.00 Available | O.00 Cashable | ☆ 0.00 Avg Rating | C 0.00 Recommend | Onpublished | \$ 0.00 Sales | |
| Ahmed Company | | | | | | | |
| Address | sdfsdf | | Phone | | 96541881 | | |
| | muscat Om | an | Mobile | | | | |



| | | | | \$ 0.00 Quotations | 0.00 Invoiced |
|-------------------|----------|----------------------|---------------------|-----------------------|------------------|
| O.00 Available | Cashable | ↔ 0.00 Avg Rating | C 0.00 Recommend | Published | \$ 0.00 Sales |
| | | | | | |
| sdfsdf | | Phone | | 96541881 | |



11- بعد ذلك، على الشاشة اليسرى، اضغط على القائمة لبدء إنشاء منتج.

| - | Seller Dashboard | Dashboard | Sellers | Sales | Products | Invoicing | Inventor | / Configuratio | я | |
|-----|--|-------------------|---------|----------|-----------------------|--------------------|------------|-------------------|-----------------------|------------------|
| Aľ | nmed Company | | | | | | | | | |
| - | Edit | | | | | | | | | |
| R | equest For Payment | | | | | | | New Pe | nding for Approval | Approved Denie |
| Ple | ase update translations of : Profile Mes | sage | | | | | | | | 2 |
| | | | | • | | | | | \$ 0.00 Quotations | 0.00 Invoiced |
| | | O.00 Available | | Cashable | · 🖒 | 0.00 Avg Rating | , <i>ப</i> | 0.00 Recommend | Published | \$ 0.00 Sales |
| | Ahmed Company | | | | | | | | | |
| - | Address | sdfsdf | | | Phon | e | | | 96541881 | |
| , | Website Link | muscat | Oman | | Mobi Emai Title | le I | | | said96649@gmai | l.com |



12- اختر (الموقع الإلكتروني).





13- بعد ذلك، اضغط على المنتج.

| = | Website | Dashboard | Orders | Products | 1 | |
|-------------|----------------------|-----------|--------|--|---|------------|
| Ana Go f | lytics to Website | 2 | _ | Products Product Variants Pricelists | | |
| SAL | ES SINCE LAS | TWEEK | | | | |
| | 1401.75 | | | | | There is n |
| | 1200.00 | | | | | |



14- اضغط على (إنشاء).

| = V\ | /ebsite Dashboa | rd Orders Products | | | | | |
|----------|---|--------------------|-----------------|--|--|--|--|
| Product | Products | | | | | | |
| + Create | | | | | | | |
| | Product Name | Internal Reference | Responsible | | | | |
| | REF0001 | | Carrie Helle | | | | |
| -++ | REF0002 | | Henry Campbell | | | | |
| -+- | Field: name Object: | | Henry Campbell | | | | |
| -+- | Pe⊟IType:⊲char | | Carrie Helle | | | | |
| | Modifiers: { required "true} REF0005 | | Henry Campbell | | | | |
| | REF0006 | | | | | | |
| -+++ | REF0007 | | O Thomas Passot | | | | |
| *** | REF0008 | | | | | | |
| | REF0009 | | | | | | |
| + | REF0010 | | | | | | |



15- أدخل المعلومات التالية كما هو موضح أدناه.

| Products / New | | | |
|--|-----------------------------------|------------------------------------|--------------------------|
| ✓ Save X Discard | | | |
| Replenish | | | |
| Go to Website | Product Moves Putaway Rules | II 0.00 M2 0.00 M2 Sold On Hand | Source asted C Reorderin |
| Product Name | | | |
| Marble | | EN | - state |
| Can be Sold | | | |
| General Information Variants Sales | eCommerce Purchase Inv | entory Detail Images | |
| | | | |
| Product Type | Storable Product 🗸 | Sales Price | 30.00 SR |
| Product Category | All - C | | ➔ Extra Prices |
| Internal Reference | 4455 | Customer Taxes | 15% |
| Barcode | 123666hh6666 | Cost | 0.00 |
| | | Unit of Measure | M2 - Z |
| | | Purchase Unit of Measure | M2 • 📝 |
| | | | |
| Internal Notes | | | |
| This note is only for internal purposes. | | | EN |
| | | | |
| | | | |



16- انتقل إلى (النسخة) ثم أضف إذاكان لديك ألوان متعددة للمنتج.

| Product Name | the set |
|--|---------|
| Marble | - Frank |
| Can be Sold | |
| Can be Purchased | |
| General Information Variants Sales eCommerce Purchase Inventory Detail Images | |
| Attribute Values | |
| Color Black X Green X | - 🗈 |
| Add a line | |
| 2 | |
| | |
| Warning: adding or deleting attributes will delete and recreate existing variants and lead to the loss of their possible customizations. | |
| | |
| This product is a marketplace product. Owned by Ahmed Company. | |
| | |
| | |



17- انتقل إلى علامة تبويب (المبيعات) ثم أضف المعلومات كما هو موضح أدناه.

| Product Name | | | 1 |
|---|--|--|----------------------------------|
| Marble | | EN | - Stall- |
| Can be Sold Can be Purchased | | | |
| General Information Variants Sales | eCommerce Purchase Ir | nventory Detail Images | |
| Invoicing | | Automatic Email at Invoice | |
| Invoicing Policy | Ordered quantities | Email Template | Invoice: Send by email 🔹 📝 |
| Options Optional Products | - Add product des | Choose | |
| Marble is a stone that has been loved for ag limestone that has been compressed and ex | es and ages. Many, if not most, cultur posed to heat over time. | res in the world have marble somewhere in the | ir history. Marble comes from EN |
| Warning when Selling this F | Product | Add warning massage if any | |
| Warning | | | ~ |
| Write the Warning Massage | | | |
| | | | |



18- انتقل إلى علامة تبويب (التجارة الإلكترونية) ثم أضف المعلومات كما هو موضح أدناه.

| Product Name | | | EN | | 100 | J'all |
|------------------------------|----------------------------|-------------------------|----------------------|-------------|------|---------|
| Marble | | | | | - 5A | and the |
| Can be Sold | | | | | | |
| Can be Purchased | | | | | | |
| General Information Variants | Sales eCommerce Purchase | Inventory Detail Images | | | | |
| | | | | | 2 | |
| Shop 1 | | Theme Prime Co | onfiguration | | | |
| Website | - | Brand | | TEST BRAND | - | |
| Website Sequence | 10,150 | Label | | TEST LABEL | - | 2 |
| Categories | (Marble ×) | Tags | | (test x) | - | 5 |
| Availability | Sell regardless of invent: | Tabs | | Title | lcon | |
| Alternative Products | | | | | | |
| Accessory Products | - | | | | | |
| Ribbon | - | | | | | |
| | | | | | | - |
| | 3 | Yo | u can find icon at F | ontAwesome. | | |
| Entre Des durat Marilia | | | | | | |
| Extra Product Media | | | | | | |
| + Add a Media | | | | | | |
| 9.48 Kb 165.07 | Kb | | | | | |
| AT SECTIX | \times | | | | | |
| The Alter | $\times \times$ | | | | | |
| ST SPACE | XXX | | | | | |
| | | | | | | |
| Marble Marbl | le | | | | | |
| | | | | | | |



| General Information Variants Sale | es eCommerce Purchase | Inventory Detail Images | | | | | | |
|---|---|--|--|------------|--|--|--|--|
| Operations Routes | Buy | Logistics Responsible | Ahmed Company - | C r | | | | |
| | → View Diagram | Weight Volume Customer Lead Time HS Code | 2.00 3.00 4.00 days 12222211 | | | | | |
| Traceability Tracking | By Unique Serial Number By Lots No Tracking | Counterpart Locations Production Location Inventory Location | Virtual Locations/Producti + Virtual Locations/Inventor + | 8 | | | | |
| Description for Delivery Or This note is added to delivery orders. | ders | | | EN | | | | |
| Description for Receipts This note is added to receipt orders (e.g. w | where to store the product in the ware | house). | | EN | | | | |
| Description for Internal Transfers This note is added to internal transfer orders (e.g. where to pick the product in the warehouse). EN | | | | | | | | |

19- انتقل إلى علامة تبويب (المخزون) ثم أضف المعلومات كما هو موضح أدناه. بعد ذلك، اضغط على (حفظ).



20- اضغط على (النسخ) لتغيير صورة اللون.



21- اضغط على أي قيمة.

| Products / [4455] Marble / Pro | oduct Variant | S | | | Product Template [4455] Marble x Search | | | | ۹ |
|--------------------------------|---------------|---------|------------------|-------------|---|------------------|-----------------------------|------------|------|
| | | | | | ▼ Filters | ★ Favorites | 1-2 | /2 < > | := = |
| Internal Reference | Name | Website | Attribute Values | Sales Price | Cost | Quantity On Hand | Forecasted Quantity Unit of | of Measure | |
| | Marble | | Color: Black | 30.00 | 0.00 | 0.00 | 0.00 M2 | | |
| | Marble | | (Color: Green) | 30.00 | 0.00 | 0.00 | 0.00 M2 | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |



22- أضف المعلومات التالية كما هو موضح أدناه.

| Replenish | | | | | | |
|---|--|-------------------|--------------|----------|----|---------------|
| | | | | | >≎ | Putaway Rules |
| Color: Green All general settings about this product are a | managed on the | product template. | | | | |
| Codes | | | Pricing | | | |
| Internal Reference | | | Public Price | 30.00 SR | | |
| Barcoue | | | Cost | 0.00 SR | | |
| | | 1 | | | | |
| Logistics | | | | | | |
| Volume | 5.00 m ³ | | | | | |
| weight | 2.00 kg | J | | | | |
| Extra Variant Media | | | | | | |
| | _ | | | | | |
| | | | | | | |
| | | | | | | |
| | and a second | | | | | |
| | | | | | | |
| | - | | | | | |
| | | | | | | |
| | | | | | | |
| Marble | | | | | | |
| | | | | | | |
| | | | | | | |



23- ارجع واضغط على (إعادة التعبئة) لإضافة الكمية.

| Products / [4455 | 5] Marble | | | | | | |
|--------------------|--------------|-----------------|-----------------------|---------------------|----------------|-------|---------|
| 🖋 Edit 🕂 Create | | | - | Ð | Print • Action | | |
| Configure Variants | Replenish | | | | | | |
| Go to Website | Variants | On Hand | 6.00 M2 Forecasted | Product Moves | C Reorderin | Rules | Il Sold |
| Marble | | | | | | | |
| Can be Purcha | ised | | | | | | |
| General Informat | ion Variants | Sales eCommerce | Purchase Inv | ventory Detail Imag | ges | | |



24- نظرًا لوجود نسختين (أسود وأخضر)، يجب علينا إضافة الكمية لكلا النسختين.

| * Replenish | | | > |
|---|--|--|----------------------------|
| Use this assistant to reple order or a transfer. | nish your stock. Depending on your product configuration, laun | hing a replenishment may trigger a request for | quotation, a manufacturing |
| Product | Marble (Black) | | - 🕑 |
| Quantity | 5,00 | M2 | - 🕑 |
| Scheduled Date | 01/10/2025 21:09:52 | | - |
| Warehouse | San Francisco | | - 🖸 |
| Preferred Routes | | | - |
| | | | |
| Confirm Discard | | | |

| * Replenish | | | × |
|---|--|--|--------|
| Use this assistant to reple order or a transfer. | enish your stock. Depending on your product configuration, launching | g a replenishment may trigger a request for quotation, a manufac | turing |
| Product | Marble (Green) | - | C |
| Quantity | 6.00 | M2 - | C . |
| Scheduled Date | 01/10/2025 21:09:52 | - | |
| Warehouse | الرياض | - | C |
| Preferred Routes | | - |] |
| | | | |
| Confirm Discard | | | |



25- بعد ذلك، انتقل إلى (نسخ المنتج) لإضافة الوصف والمواصفات لكلا النسختين (أسود وأخضر).

| == | Website | Dashboard | Orders | Products | | 1 | | | |
|-----|---------------------------------|-----------------------------|--------|------------------------------|---------------------------|------------------|--------------|-------|---------|
| Pro | educts / [4455 Edit + Create | 5] Marble 2 Replenish | | Produc Produc Pricelis | ots ot Variants sts | E | Print Oction |] | |
| | Go to Website | 2 Variants | 80 0.0 | 0 M2 Hand | 6.00 M2 Forecasted | Product Moves | C Reorderin | Rules | Il Sold |
| r | Can be Sold | ased | | | | | | | |

26- اختر اللون الأسود.





27- انتقل إلى الوصف، ثم اضغط على تعديل، وأضف الوصف، ثم احفظ.





28- انتقل إلى المواصفات، ثم اضغط على تعديل، وأضف المواصفات، ثم احفظ.



29- الآن اتبع نفس الخطوات لإضافة الوصف والمواصفات للون الأخضر.



30- اضغط على (الذهاب إلى الموقع الإلكتروني) لتفقد المنتج.

| Product Variants | / Marble (Gre | een) | | | | | |
|---|------------------|---------------------------|---|---------------------------------------|--|-------------------|-------------------------------|
| Edit Create | | | | | Print O Action | | |
| Replenish | | | | | | | |
| | Go to Website | On Hand | 6.00 M2 Forecasted | Product Moves | C Reorderin | Rules | II ^{0.00} M2 Sold |
| Marble | | | | | | | |
| Can be Sold Can be Purchas | ed | | | | | | |
| (Color: Green) | | | | | | | |
| General Informatio | n Sales e | Commerce Purcha | se Inventory D | Spec | cifications | | |
| Specifications | | Marble gree understand | en brings with it t why green marble | the color of nat s are particularl | t ure and the world y suitable for | of plants: we the | erefore |
| | | bringing ha | mony and baland | ce into the home | э. | | |
| | | | | | | | |
| | | | | | | | |







| | Color Black Green 1 Add to Cart |
|--|---|
| | TEST BRAND Terms and Conditions |
| Description | Share this product: f y in () () Share this product: |
| Green Marble Slabs for Sale Used since ancient times for its highly decorative character, green marble is nowadays one of the stron splendid mosaics and famous works of architecture, is undoubtedly characterized by a color which associa | gest trends in furniture and design. In fact, green marble, already used in Roman tes with ideas of peace and quiet. |

